

# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** The Manor School, Ruskin Ave, Melksham, SN12 7NG  
**Date:** 15 November 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 8.45 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Pat Aves, Cllr Hayley Spencer, Cllr Jonathon Seed, Cllr Roy While, Cllr Jon Hubbard and Cllr Phil Alford

### **Wiltshire Council Officers**

Rhys Schell – Community Engagement Manager  
Kevin Fielding – Democratic Services Officer  
Emma Drage – Local Youth Facilitator  
Nick Bolton - Healthy Schools Coordinator

### **Town and Parish Councils**

Melksham Town Council – Adrienne Westbrook  
Melksham Without Parish Council – Teresa Strange & Paul Carter  
Seend Parish Council – Sue Bond & Tony March  
Semington Parish Council – Ron Robinson

### **Partners**

Wiltshire Police – Inspector Andy Fee  
Dorset & Wiltshire Fire and Rescue Service – Jack Nicholson  
Older Persons Champion – Chris Pickett  
Transwilt's Cic – Graham Ellis

**Total in attendance: 45**

| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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| 45                     | <p><u>Chairman's Welcome</u></p> <p>The Chairman welcomed everybody to the Manor School for a special youth themed meeting of the Melksham Area Board.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 46                     | <p><u>Healthy Schools Project Awards</u></p> <p>Nick Bolton - Healthy Schools Coordinator, Wiltshire Council gave a brief outline of the Healthy Schools project.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• The programme has been running since 2012</li> <li>• 116 schools are part of the programme</li> <li>• 73 schools hold accreditation 64 Bronze, 5 Silver &amp; 4 Gold</li> <li>• More schools are signed up to join during November 20</li> <li>• This round 28 schools have received Healthy Schools accreditation including 11 Melksham Schools</li> <li>• 6 schools are still responding to requests for further information from the Quality Assurance Group</li> </ul> <p>Representatives from the Aloeric Primary School, Bowerhill Primary School, Churchfields Primary School, Atworth, Forest and Sandridge C of E Primary School, Melksham Oak Community School, River Mead School, Seend C of E Primary School, Shaw C of E Primary School, St George's C of E Primary School, Semington, St Mary's Broughton Gifford Primary School and The Manor C of E Primary School were given the opportunity to outline how their respective schools had approached the project.</p> <p>The school representatives were presented with Healthy Schools plaques by the Chairman and Nick Bolton.</p> <p>The Chairman thanked all the schools for partaking in the project and thanked Nick Bolton for his hard work in rolling out the project.</p> |
| 47                     | <p><u>Chairman's Introduction and Announcements</u></p> <p>The Chairman welcomed everybody to the meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

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| 48 | <p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 49 | <p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 6 September 2017 was confirmed as the correct record</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 50 | <p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 51 | <p><u>Wiltshire Police Update</u></p> <p>Inspector Andy Fee - Wiltshire Police gave a brief update, the full report was contained in the agenda pack.</p> <p>The Chairman thanked Inspector Fee for attending the meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 52 | <p><u>Mental Health Awareness Workshop</u></p> <p>Karen Spence - Public Health Specialist, Wiltshire Council presented an interactive Mental Health Awareness Workshop.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• We all have mental health as well as physical health. They are linked together and we need to look after both.</li> <li>• Mental health is about how we: think and feel about ourselves and others and how we interpret events.</li> <li>• Our mental health influences how we cope, our relationships with others and our self-esteem.</li> <li>• About a quarter of the population will experience some kind of mental health problem in the course of a year, with mixed anxiety and depression the most common mental disorder in Britain.</li> <li>• Everyone feels down and stressed sometimes, it's a normal part of life.</li> <li>• Stressful thoughts and feelings and events come and go.</li> </ul> |

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|    | <ul style="list-style-type: none"> <li>• We all need ways of looking after ourselves and getting support.</li> <li>• For some of us, we may feel down or anxious for longer and it starts to affect our day-to-day life.</li> <li>• Then we may need extra things to help.</li> </ul> <p>The Chairman thanked Karen Spence for a very informative presentation.</p>                                                                                                                                                                                                                                                                                                                                                                                                   |
| 53 | <p><u>Area Board sub groups</u></p> <p>Local Youth Network Management Group – Cllr Spencer</p> <ul style="list-style-type: none"> <li>• That the group had recently met.</li> <li>• That the minutes of the LYN meeting held on the 1 November 2017 were noted.</li> </ul> <p><i>Note: Cllr Seed now in the chair for youth funding applications</i></p> <p>Youth Funding</p> <p><b>Decision</b><br/> <b>Young Melksham awarded £2,500 to support the continuation of the SEND group.</b></p> <p><b>Decision</b><br/> <b>Melksham football youth team awarded £5,000 to support the equipment needed for the youth teams.</b></p> <p><i>Note: Cllr Hubbard now in the chair</i></p> <p>Melksham Wellbeing Group – Cllr Aves</p> <p>Health &amp; Wellbeing Funding</p> |

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|    | <p><b>Decision</b><br/> <b>BOA &amp; Melksham Health Partnership - Balance Exercise Class for Older People awarded £1,980</b></p> <p><b>Decision</b><br/> <b>Age UK Wiltshire - Melksham Nail cutting clinic awarded £500</b></p> <p><b>Decision</b><br/> <b>Melksham and District Seniors Forum 55+ awarded £1,000 with a view to consider the remainder of the funding requested at the February 2018 Area Board meeting.</b></p> <p>Community Area Transport Group – Cllr White</p> <p>The CATG meeting notes dated 16 October 2017 were agreed:</p> <ul style="list-style-type: none"> <li>• <b>To close issues: 3715, 3843, 5035, 5351, 5375, 5587, 5717.</b></li> <li>• <b>To approve issue 5131, Melksham Church Street dropped kerbs for £1,670.</b></li> <li>• <b>To approve issue 3340 Melksham Coronation Road area, 20 mph speed limit assessment for £1,670.</b></li> <li>• <b>To approve issue 4975 Steeple Ashton, request for drop kerbs for £2,500.</b></li> <li>• <b>To approve issue 5040 Melksham Woodrow Road, request to extend 30 mph limit for £333.</b></li> </ul> <p>CATG Footpath funding agreed:</p> <ul style="list-style-type: none"> <li>• <b>Road No.C211 – The Street, Broughton Gifford o/s The Manor</b></li> <li>• <b>Road B3353 – Corsham Road, Whitley between First Lane and Middle Lane</b></li> </ul> |
| 54 | <p><u>Written Partner Updates</u></p> <p>The following written partner updates were noted:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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|    | <ul style="list-style-type: none"> <li>• Dorset and Wiltshire Fire &amp; Rescue Service</li> <li>• Wiltshire CCG</li> <li>• Healthwatch Wiltshire</li> <li>• Melksham Town Council</li> <li>• Melksham Without Parish Council</li> <li>• TransWilts Cic</li> </ul> <p>The Chairman thanked all partners for their updates.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 55 | <p><u>Grant Funding</u></p> <p>The Area Board members are asked to consider four applications to the Community Area Grants scheme and one Councillor-led initiative:</p> <p><b>Decision</b><br/> <b>St Mary’s School Building Management Committee awarded £3,498.50 for St. Marys Old School Railings Restoration.</b></p> <p><b>Decision</b><br/> <b>UK Shotokaido requesting £650 for new Children’s Karate Club in Melksham – Deferred due to non-attendance.</b></p> <p><b>Decision</b><br/> <b>Carer Support Wiltshire awarded £1,000 for IT Training for Carers.</b></p> <p><b>Decision</b><br/> <b>Wiltshire School of Gymnastics requesting £2,500 for Wiltshire School of Gymnastics - New Tumble Track.</b></p> <p>Councillor-led initiative requesting funding from the Area Board</p> <p><b>Decision</b><br/> <b>Cllr Jon Hubbard Melksham Requesting £900 for CCTV – three additional high res cameras - Deferred due to non-attendance.</b></p> |
| 56 | <p><u>Close</u></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |